

# AFTER SALES EDITING WITH MANAGER'S OVERRIDE

Version 1

July 2019

I. A F T E R S A L E S E D I T I N G R E Q U E S T

1. To access the M o d u l e , o n t h e t o p m e n u g o t o S e r v i c e > F i l e M a i n t e n a n c e > A f t e r S a l e s D a t a E d i t i n g t a b .



2. Select on the drop-down list the Nature of Request categorized as follows:

GENERAL DATA	SPECIFIC DATA
1. Plate Number	1. ROA Tagging : YES
2. Conduction Sticker	2. ROA Tagging : No
3. Vehicle Identification Number	3. RIJ Number
4. Engine Number	4. Promo Code
5. ModelCode / Name	5. WEAF Number
6. Body Category	
7. MechanicalCategory	
8. Selling Dealer	
9. Customer Name	
10. Customer Code	

## AFTER SALES EDITING WITH MANAGER'S OVERRIDE

**FOR GENERAL DATA** – All Job Orders related to the nature of request will be edited except for CUSTOMER CODE (If Job is specified).

**FOR SPECIFIC DATA** – Job Order number is Mandatory.

After Sales Data Editing

**Reference No.**

- MU1907062
- MU1907063
- MU1907064
- MU1907065
- MU1907066
- MU1907067

**Plate No.**

- NJ-9026
- NJ-9293
- NJ-1720
- NJ-7401
- NI-7521
- NJ4616
- NI-1078
- NK-8593
- NI-1686
- NJ-5159
- NL-2185
- NJ-7748
- NK-2966
- NK-8312
- NK-1620

**Conduction Sticker**

**Nature of Request** **Conduction Sticker**

**Plate No.** **Cond. No.** **V.I.N.** **Engine No.** **Production No.**

**Model Code** **Model Name**

**Vehicle Type** **Body Category** **Date Sold** **Year**

**Selling Dealer** **Cust No.**

**From :** **To :** **J.O. :**

**Reason :**

J.O. No.	Plate No.	S.A. / I.A.	Conduction Sticker	Received Date	Completed Date	Invoice No.	Invoice Date	Released Date
5000001	WGN-558	BERNALES, LITO		08/02/2008	08/09/2008	241030	08/09/2008	08/11/2008
5000002	ZCM-594	JOHN, OBA		08/02/2008	08/02/2008	240840	08/02/2008	08/02/2008
5000003	ZKG-261	FLESTADO, DEXTER		08/02/2008	08/02/2008	240824	08/02/2008	08/02/2008
5000004	ZAK-953	JOHN, OBA		08/02/2008	08/02/2008	240831	08/02/2008	08/02/2008
5000005	ZLT-161	BERNALES, LITO		08/02/2008	08/02/2008	240826	08/02/2008	08/02/2008
5000006	WMP-753	DE LEON, NARCISO		08/02/2008	08/02/2008	240819	08/02/2008	08/02/2008
5000007	ZNG-510	JOHN, OBA		08/02/2008	08/05/2008	240888	08/05/2008	08/23/2008

**Search:**

Valid  Invalid

**Remarks :** Submitted By:  Proceeded By:

Submit Proceed Cancel

3. Select the Vehicle to be edited by searching either Plate Number or Conduction Sticker.

After Sales Data Editing

**Reference No.**

- MU1907062
- MU1907063
- MU1907064
- MU1907065
- MU1907066
- MU1907067

**Plate No.**

- ALA2771
- ALA2822
- ALA2835
- ALA-5909
- ALC-505
- AOA-1845
- AOA-4264
- AOA-7427
- AOA-7584
- AOA-7584
- AOA-7584
- AOA-8471
- APA-7810
- APA2366
- APA-6256

**Conduction Sticker**

**Nature of Request** **Conduction Sticker**

**Plate No.** **Cond. No.** **V.I.N.** **Engine No.** **Production No.**

**Model Code** **Model Name**

**Vehicle Type** **Body Category** **Date Sold** **Year**

**Selling Dealer** **Cust No.**

**From :** **To :** **J.O. :**

**Reason :**

J.O. No.	Plate No.	S.A. / I.A.	Conduction Sticker	Received Date	Completed Date	Invoice No.	Invoice Date	Released Date
5119520	AOA-7427	LOPEZ, ELLEN	AOA7427	08/05/2016	08/05/2016	365985	08/05/2016	08/05/2016
5120630	AOA-7427	LOPEZ, ELLEN	AOA7427	08/31/2016	09/05/2016	367296	09/05/2016	09/05/2016
5130574	AOA-7427	MAPESOS, JERWIN	AOA7427	04/11/2017	04/11/2017	376687	04/11/2017	04/11/2017

**Search:**

Valid  Invalid

**Remarks :** Submitted By:  Proceeded By:

Submit Proceed Cancel

AFTER SALES EDITING WITH MANAGER'S OVERRIDE

- All the Information pertaining to the Vehicle will automatically provided by the system. Input the correct data for editing and the Reason for editing (required). Then Click SUBMIT button for Overriding of Manager.

The screenshot shows the 'After Sales Data Editing' interface. On the left, a list of Reference Numbers is shown, with 'MU1907062' selected. The main area displays vehicle details for Plate No. AOA-7427, including V.I.N., Engine No., Model Code, and Date Sold. A 'Conduction Sticker' section shows 'From: AOA7427' and 'To: A0A7427' with a 'Reason: CONFUSION ON LETTER O AND ZERO 0'. Below this is a table of jobs with columns for J.O. No., Plate No., S.A. / I.A., Conduction Sticker, Received Date, Completed Date, Invoice No., Invoice Date, and Released Date. A red arrow points to the 'Submit' button at the bottom right.

**Vehicle Information** (Annotations):

- Nature of Request: Conduction Sticker
- Plate No.: AOA-7427
- Cond. No.: AOA7427
- V.I.N.: MMBGNKG40EF009740
- Engine No.: 4D56UCFB3101
- Production No.: 1
- Model Code: K4GARF
- Model Name: MONTERO SPT GLX 2.5D 2WD AT
- Vehicle Type: 002
- LCV/AUV
- Date Sold: 12/15/2014
- Body Category: 004
- LARGE
- Year: 2014
- Selling Dealer: UNIMOT
- UNION MOTOR CORP.
- Cust No.: BROMAR01
- BROTO, MARLON FRITZ BOGTONG

**Input Field** (Annotations):

- From: AOA7427
- To: A0A7427
- J.O.:
- Reason: CONFUSION ON LETTER O AND ZERO 0

**Jobs created based on the Service History of the Vehicle.** (Annotation):

J.O. No.	Plate No.	S.A. / I.A.	Conduction Sticker	Received Date	Completed Date	Invoice No.	Invoice Date	Released Date
5119520	AOA-7427	LOPEZ, ELLEN	AOA7427	08/05/2016	08/05/2016	365985	08/05/2016	08/05/2016
5120630	AOA-7427	LOPEZ, ELLEN	AOA7427	08/31/2016	09/05/2016	367296	09/05/2016	09/05/2016
5130574	AOA-7427	MAPESOS, JERWIN	AOA7427	04/11/2017	04/11/2017	376687	04/11/2017	04/11/2017

- A confirmation message will then appear for overriding of Manager. Click YES to proceed and a Reference Number will be assigned to the request.

The screenshot shows the same 'After Sales Data Editing' interface as above, but with a 'CONFIRMATION' dialog box overlaid in the center. The dialog contains a question mark icon and the text 'ARE YOU SURE YOU WANT TO SUBMIT THIS REQUEST?'. Below the text are two buttons: 'Yes' and 'No'. A red arrow points to the 'Yes' button.